



Christian Vocational Training School

LOVE will guide our interactions. EXCELLENCE will guide our work



FALL/SPRING/SUMMER CATALOG

2017-2018

CVTSONLINE.ORG

Table of Contents

<i>The CVTS Code</i>	4
<i>How to Register</i>	5
Registration Dates & Times	5
Semester Dates	5
Related Fees	6
Books	6
2017-2018 Calendar	6
<i>Program of Study</i>	7
Global Change Network, U.S.A. Program of Study	8
<i>Courses & Workshops</i>	10
Class Schedule (Fall/2017)	11
Class Schedule (Spring/2018)	12
Class Schedule (Summer/2018)	13
BIBLE STUDIES	14
Weekly Walk-In Bible Study (BS-100)	14
COMMUNICATION STUDIES	14
American Sign Language I (CS-210A)	14
American Sign Language II (CS-210B)	14
DISCIPLESHIP STUDIES	15
Becoming a Daughter of Covenant (DS-261)	15
Embracing the Father's Heart, I (DS-210A)	15
FINANCIAL STUDIES	15
Business God's Way Small Group Study	15
FAMILY STUDIES	15
Marriage 101 (FS-225)	15
Navigating Your Finances God's Way	16
Creating a Spending Plan, and Eliminating Debt Workshops (CF-220W)	16
Money & Marriage God's Way	16
LEADERSHIP STUDIES	17
Overcoming the Dark Side of Leadership (LD-250W) Webinar	17
Leading from the Inside Out: The Art of Self-Leadership (LD-245) Webinar	17
MINISTRY STUDIES	17
Christian Doctrine (GM-230)	17
Marketplace Ministry (GM-255)	17
Non-Profit Basics Workshop (GM-140) (Webinar)	19
Fivefold Ministry Made Practical (GM-204)	19
Exegesis: How to Read the Bible and Interpret Scripture (GM-205)	19
Share Your Faith Workshops from Evangelism Explosion	19
Pastors Training (GM-330)	20
Teachers Training (GM-340)	20

Prophets Training (GM-310)	20
Evangelists Training (GM-320)	20
Spiritual Warfare Workshop Series Part I (GM-202WA)	21
Spiritual Warfare Workshop Series Part II (GM-202WB)	21
Spiritual Warfare Workshop Series Part III (GM-202WC)	21
Rediscovering the Kingdom (GM-180)	21
Breaking the Spirit of Rebellion: Your Choice to a Better you.	22
The Intercessors Handbook	22
The Bondage Breaker	22
Waging Prophetic Warfare	22
General Counseling Principles Workshop (GM-201W)	23
God Wants You Well (GM-151)	23
Homiletics: How to Prepare a Sermon (GM-200)	23
Ministerial Practice I & II Workshop (GM-203W)	23
Victory Over the Darkness Realize the Power of Your Identity in Christ	24
Discover Your Spiritual Gifts	24
TECHNOLOGY STUDIES	24
Create Your Own Website for Business, Ministry or Personal Use (TS-200)	24
VISUAL ARTS STUDIES	25
Introduction to Digital Photography (VA-211)	25
WELLNESS STUDIES	25
Cleansing Stream 6-week Seminar	25
Books: Cleansing Stream Workbook cost \$35 required at registration.	25
Online Registration Instructions	26
General Information	30
Withdrawals and Refunds	30
Attendance Policy	30
Class Cancellation Policy	30
Change Your Personal Information	31
Registration Form	32
Registration Feedback Form	33



The CVTS Code

Christian Vocational Training School (CVTS) affirms certain essential basic principles and values. CVTS is also a community (made up of smaller families) and in that regard, upholds certain basic principles and standards of behavior that underlie its educational purpose. The Code will serve as a guide for the students, faculty, and administration.

Love will guide our interactions. Excellence will guide our work.

Based upon this Code, it is expected of everyone who participates in the teaching/learning/discipling at CVTS that:

1. The guidance of the Holy Spirit will be honored.
2. Students will be challenged to engage both their hearts and minds.
3. Students' personal information and that of faculty will be kept confidential.
4. The classroom environment will be safe for everyone.
5. The thoughts and opinions of others will be treated with respect.
6. Faculty members will be prepared for each class meeting.
7. Students will complete assigned reading and tasks.
8. Students will arrive on time and be prepared to participate.

The CVTS Code is designed to protect and promote principles and standards that are in keeping with our educational mission:

To provide biblical education and training that will facilitate the aspirations of Ephesians 4:1, which exhorts us to "...walk worthy of the vocation wherewith [we] are called" (KJV). We nurture the life of the heart and the pursuit of truth within our school environment through effective teaching, learning, practice, and development. We encourage the continual development of the character of Jesus Christ in each believer's life.



How to Register

Three methods are available for students to register for CVTS courses: Paper, PDF downloadable format, and online submission via the Internet (www.cvtsonline.org). Paper registration forms are available at the CVTS Registration Office during posted registration times.

Registration fees (see below) must be paid in full at registration.

Registration Dates & Times

Registration	Start Date	End Date
Fall/2017	August 6, 2017	September 15, 2017
Spring/2018	December 17, 2017	February 9, 2018
Summer/2018	May 6, 2018	June 8, 2018

Online registration begins on the "Registration Start Date" at www.cvtsonline.org until the close of registration.

Note: See online registration instructions on page 18 of this document.

On-site registration begins "Registration Start Date", and occurs on Sundays and Mondays through Fridays.

On-site registration times are as follows:

Sundays	Following each worship service.
Monday-Friday	9 a.m. - 6 p.m.

Semester Dates

Semester	Start Date	End Date
Fall/2017	September 11, 2017	December 15, 2017
Spring/2018	January 15, 2018	April 27, 2018
Summer/2018	June 4, 2018	August 24, 2018

For more registration information, please contact the school at 303.368.7108.

Related Fees

In order to register for 2017-2018 courses, students must remit a \$30 registration fee for each course. The registration fee for workshops is \$20. However, there is no registration fee for Bible Studies and Crown Financial Study. All fees are due in full at the time of registration. Registration fees may be paid by cash, check, money order, Visa or MasterCard.

Books

Specific book information for each course is provided in this catalog. **Books must be purchased from Amazon.com or other book retailers by the students, for the class selected.** CVTS does not order or provide books unless specifically stated in the class description in this catalog.

2017-2018 Calendar**Fall 2017**

- Aug 6 – Online registration begins
- Aug 27 – Onsite registration begins
- Sep 8 – Last day for regular registrations
- Sept 11 – First day of classes
- Sept 15 – Last day for late registrations
- Nov 20 - 25 – **Fall Break – no classes**
- Dec 15 – Last day of classes

Spring 2018

- Dec 17 (2017) – Online registration begins
- Jan 16 – Onsite registration begins
- Feb 2 – Last day for regular registrations
- Jan 8 – First day of GCN Ordination Candidates classes
- Feb 5 – Regular first day of classes
- Feb 9 – Last day for late registrations
- Mar 26 - Mar 31 – **Spring Break – no classes**
- Apr 27 – Last day of classes

Summer 2018

- May 6 – Online registration begins
- May 20 – Onsite registration begins
- Jun 1 – Last day of registrations
- Jun 4 – First day of class
- Jun 8 – Last day of late registrations
- Aug 24 – Last day of classes



Program of Study

A Program of Study is a group of selected courses bundled to provide training in a specific area. Each Program of Study is designed to encourage you to pursue more comprehensive and focused study of specialized areas of interest. Programs of Study

consist of traditional classes, along with workshops and practical experience. These Programs are planned so that you can complete the program over two consecutive semesters beginning in the fall. When you successfully complete a Program of Study, you will be awarded a certificate of completion.

The following Programs of Study are offered:

- Global Change Network, U.S.A.
- Pastoral Counseling

As a student who enrolls in a CVTS Program of Study, you should keep in mind that:

1. Enrolling in a Program of Study requires taking specific courses and workshops each semester for two consecutive semesters, beginning in the fall.
2. The tuition to enroll in a Program of Study is listed below. This cost includes all courses and workshops included in the Program of Study during a single school year.
3. During fall registration students will select all courses and workshops for the entire year.

Program of Study	Registration Fee	Application Fee
Global Change Network, U.S.A.	\$250	\$50
Pastoral Counseling	\$150	N/A



Global Change Network, U.S.A. Program of Study

The Global Change Network, U.S.A. Program of Study is designed to facilitate the formal training of persons who have been admitted to the Ordination Program of Global Change Network, U.S.A. Courses have been carefully selected and planned to provide effective training for those called to positions of ministry leadership.

Persons interested in participating in this Program of Study must be accepted into the Ordination Program of Global Change Network, U.S.A.

As a potential student, you are encouraged to read the appropriate descriptions for each course included in this Program of Study.

PROGRAM OF STUDY SCHEDULE:

Year 1, Semester 1 – Fall

Course Schedule

- Five-Fold Ministry Training (Equipping Others) - 5 weeks
- Embrace The Father's Heart - 12 weeks

Year 1, Semester 2 – Spring

Course Schedule

- Christian Doctrine - 12 weeks
- Five-Fold Ministry Office Training (Each student attends their individual office training) - 12 weeks
 - Apostle Training
 - Prophet Training
 - Pastor Training
 - Teacher Training
 - Evangelist Training

Workshops

- Spiritual Warfare Workshop 1 - (1 Day)
- Spiritual Warfare Workshop 2 - (1 Day)
- Spiritual Warfare Workshop 3 - (1 Day)

Year 1, Semester 3 – Summer

Course Schedule

- Leadership Training - Self Leadership - 8 weeks

Workshops

- Marketplace Ministry - How to minister in the market place - (1 Day)
- How to share your faith - (1 Day)

PROGRAM OF STUDY SCHEDULE (cont.):**Year 2, Semester 1 – Fall****Course Schedule**

- Exegesis - Grasping the Word of God - 12 weeks
- God wants you well - 12 weeks

Workshops

- Ministerial Practice (Part 1) - Communion, Hospital Visits, Baptism - (1 Day)
- Ministerial Practice (Part 2) - Leading People to the Lord, House Blessing, Baby Dedications, Wedding and Funerals - (1 Day)
- General Counseling Principles - About Prayer Ministry, Godly Personal Counsel and Godly Counsel for Families, Godly Marital Counsel and Godly Counsel during Times of Grief, Godly Financial Counsel - (1 Day)

Year 2, Semester 2 – Spring**Course Schedule**

- Apologetics - How to defend your faith - 12 weeks
- Homiletics - How to prepare a sermon - 12 weeks

Workshops

- Ministry Management and Strategic Planning - Part 1 - (1 Day)
- Ministry Management and Strategic Planning - Part 2 - (1 Day)
- Ministry Management and Strategic Planning - Part 3 - (1 Day)

Classes will be Mondays and Wednesdays, 6:30-8:30pm and Workshops on Saturdays, 9am-3pm or 9am-1pm.

For more information, interested students should contact Global Change Network, U.S.A.





Courses & Workshops

The following list contains all Fall/2017, Spring and Summer/2018 courses and workshops for which you may register. Please note that details are subject to change; however, all changes will be indicated at the time of registration.

With some exceptions (i.e., closed courses or prerequisites), every course offered through CVTS is available to all students.

Individual courses are offered in:

- Bible Studies
- Communication Studies
- Discipleship Studies
- Family Studies
- Financial Studies
- Life Skills



Class Schedule (Fall/2017)

Weekly Classes	Instructor	Start Date	Time	Class Type
American Sign Language I	Kimetha King	Monday, September 11, 2017	6:30-8:00pm	Class
Becoming a Daughter of Covenant (DS-261)	JC Hendrix	Saturday, September 16, 2017	8:30-10:30am	Class
Breaking the Spirit of Rebellion: Your Choice to a Better you.	Ron Burnett	Wednesday, September 13, 2017	6:30-8:00 p.m.	Class
Business God's Way Small Group Study	Chuck Wood	Monday, September 11, 2017	6:30-8:30 p.m.	ONLINE
Christian Doctrine (GM-230)	Phil Smith	Monday, February 06, 2017	6:30-8:30 p.m.	Class
Cleansing Stream 6 Week Seminar	Steve & Lisa Mcmillon	Friday, August 18, 2017	6:30-8:30 p.m.	Class
Create Your Own Website for Business, Ministry or Personal Use (TS-200)	Chuck Wood	Tuesday, September 12, 2017	6:30-8:30pm	Class
Creating a Spending Plan, and Eliminating Debt Workshops (CF-220W)	Chuck Wood	TBD	9am-3pm	Workshop
Embracing the Father's Heart I (DS-210A)	Betty Johnson	Wednesday, September 13, 2017	6:30-8:30pm	Class
Fivefold Ministry Made Practical	Phil Smith	Monday, August 07, 2017	6:30-8:30pm	Class
General Counseling Principles Workshop (GM-201W)	Facilitators	TBD	9am-3pm	Workshop
God Wants You Well (GM-151)	Preston (Louis) Thornton	Wednesday, September 13, 2017	6:30-8:30 p.m.	Class
Introduction to Digital Photography (VA-211)	Marvin Kelly	Tuesday, September 12, 2017	6:30-8:00pm	Class
Marriage 101 (FS-225)	Adrain & Linnea Hutt	Tuesday, September 12, 2017	6:30-8:00pm	Class
Ministerial Practice I & II Workshop (GM-203W)	Facilitators	TBD	6:30-8:30pm	Workshop
Navigating Your Finances God's Way	Chuck Wood	Thursday, September 14, 2017	6:30-8:30 p.m.	Class
Non-Profit Basics Workshop (GM-140)	Debi Mcfarland	TBD	6:30-8:30pm	Workshop
Rediscovering the Kingdom (GM-180)	Debi Mcfarland	Tuesday, September 12, 2017	6:30-8:00pm	Class
Share Your Faith Workshops from Evangelism Explosion	Vanessa Trammell	TBD	9am-12pm	Workshop
The Bondage Breaker	Kay Michaelis	Wednesday, September 13, 2017	6:30-8:30 p.m.	Class
The Intercessors Handbook	Theresa Burns	Wednesday, September 13, 2017	6:30-8:30 p.m.	Class
Weekly Walk-In Bible Study (BS-100)	Facilitator	Wednesday	6:30-8:00pm	Class

Class Schedule (Spring/2018)

Weekly Classes	Instructor	Start Date	Time	Class Type
Create Your Own Website for Business, Ministry, or Personal Use (TS-200)	Chuck Wood	Tuesday, February 6, 2018	6:30-8:00 p.m.	Webinar
Creating a Spending Plan, and Eliminating Debt Workshops (CF-220W)	Chuck Wood	TBD	9 a.m.-1 p.m.	Workshop
Defending Your Faith: An Introduction to Apologetics (GM-330)	Apostle Phil Smith	Monday, January 8, 2018	6:30-8:00 p.m.	Class
Evangelists Training	Vanessa Trammell	Wednesday, February 7, 2018	6:30-8:30 p.m.	Class
Exegesis: How to Read the Bible and Interpret Scripture (GM-205)	Nelson Gonzalez	Monday, February 5, 2018	6:30-8:00 p.m.	Class
Homiletics: How to Prepare a Sermon (GM-200)	Apostle Anthony Wilson	Wednesday, January 10, 2018	6:30-8:30 p.m.	Class
Marriage 101 (FS-225)	Adrain & Linnea Hutt	Tuesday, February 6, 2018	6:30-8:30 p.m.	Class
Ministry Management and Strategic Planning Workshop #1: First Leadership Responsibility – Grasping a Vision	Chuck Wood	Saturday, January 20, 2018	9am-2:30pm	Workshop
Ministry Management and Strategic Planning Workshop #2: Second Leadership Responsibility – Influencing Ownership	Chuck Wood	Saturday, February 10, 2018	9 a.m.-2:30 p.m.	Workshop
Ministry Management and Strategic Planning Workshop #3: Third Leadership Responsibility – Empowering to Accomplish	Chuck Wood	Saturday, March 10, 2018	9 a.m.-2:30 p.m.	Workshop
Money & Marriage God's Way	JC Hendrix	Tuesday, February 6, 2018	6:30-8:30pm	Class
Overcoming the Dark Side of Leadership (LD-250W)	Chuck Wood	Thursday, February 8, 2018	12:00-1:00pm	Webinar
Pastors Training	Pastor Priscilla Williams	Wednesday, February 7, 2018	6:30-8:30 p.m.	Class
Prophets Training (GM-310)	Rhonda Booker	Wednesday, February 7, 2018	6:30-8:30 p.m.	Class
Spiritual Warfare Workshop Series Part I (GM-202WA)	Apostle Anthony Wilson	Saturday, February 24, 2018	9 a.m.-2:30 p.m.	Workshop
Spiritual Warfare Workshop Series Part II (GM-202WB)	Pastor Kay Michaelis	Saturday, March 17, 2018	9 a.m.-2:30 p.m.	Workshop
Spiritual Warfare Workshop Series Part III: (GM-202WC)	Theresa Burns	Saturday, April 21, 2018	9 a.m.-2:30 p.m.	Workshop
Teachers Training (GM-340)	Renetta Haynes	Wednesday, February 7, 2018	6:30-8:30 p.m.	Class
Waging Prophetic Warfare	Theresa Burns	Tuesday, February 6, 2018	6:30-8:30 p.m.	Class
Weekly Walk-In Bible Study (BS-100)	N/A	Wednesday - On-Going	6:30-8:30 p.m.	Class

Class Schedule (Summer/2018)

Weekly Classes	Instructor	Start Date	Time	Class Type
Creating a Spending Plan Workshop (CF-220W)	Chuck Wood	Saturday, August 18, 2018	9 a.m.-1 p.m.	Workshop
Eliminating Debt Workshop (CF-221W)	Chuck Wood	Saturday, August 25, 2018	9 a.m.-1 p.m.	Workshop
Leading from the Inside Out: The Art of Self-Leadership (LD-245)	Chuck Wood	Monday, June 4, 2018	6:30-8:30 p.m.	Webinar
Marriage 101 (FS-225)	Adrain & Linnea Hutt	Tuesday, June 5, 2018	6:30-8:30 p.m.	Class
Share Your Faith Workshops	Vanessa Trammell	Friday, August 11, 2017	9 a.m. - 2:30 p.m.	Class
Weekly Walk-In Bible Study (BS-100)	N/A	Wednesday - On-Going	6:30-8 p.m.	Class



BIBLE STUDIES

Weekly Walk-In Bible Study (BS-100)

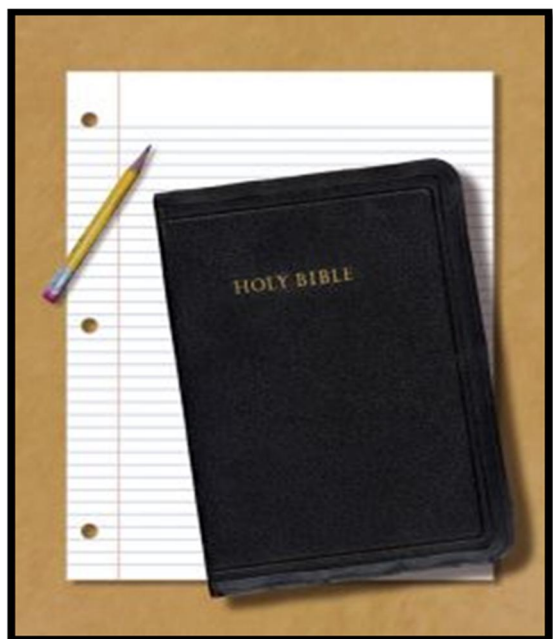
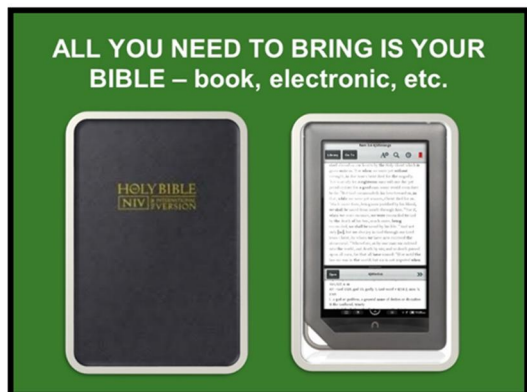
This Weekly Walk-In Bible Study will be open to participants to join anytime. Chapters will be determined by instructors each week. This will allow for Holy Spirit led Bible study.

Every Wednesday - *On-going*

Time: 6:30-8pm

Course Fee: FREE

Book: *The Holy Bible, preferably the NIV (New International Version)*



COMMUNICATION STUDIES

American Sign Language I (CS-210A)

This course is designed to teach you about sharing the Word of God with the deaf, and offer insights about ministering to the deaf community. You will be introduced to gestured communication techniques, deaf culture, and to American Sign Language vocabulary. Everyday terms, as well as religious signs will be taught. You will learn approximately 300 signs, the ASL manual alphabet, number system, and basic ASL linguistic grammar rules.

Semester: *Fall*

Day: Mondays

Time: 6:30-8pm

Course Length: 12 weeks

Course Fee: \$30

Book: *TBD*. Books can be purchased at www.cvtsonline.org/book-store

American Sign Language II (CS-210B)

This course is designed to teach you about sharing the Word of God with the deaf, and offer insights about ministering to the deaf community. This course builds on the principles and vocabulary learned in ASL I. You will focus on vocabulary building, receptive and expressive skills practice, and knowledge of deaf culture.

Prerequisite: Successful completion of American Sign Language I.

Semester: *Spring*

Day: Mondays

Time: 6:30-8pm

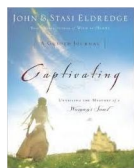
Course Length: 12 weeks

Course Fee: \$30

Book: *TBD* Books can be purchased at www.cvtsonline.org/book-store

DISCIPLESHIP STUDIES

Becoming a Daughter of Covenant (DS-261)



Becoming a Daughter of Covenant is a 12-week study of the relationship that Jesus, in his humanity, had with our heavenly Father. This program is designed to: 1) lay a foundation for women, 18 years and older, of what it means to be a “spiritual daughter” through the *covenant* established by God; 2) bring women into an understanding about the position of “daughter-ship”; and 3) help women understand what it really means to “be in covenant” with the Father. Women who enroll in this course should be interested in operating in the fullness of God’s plan and purpose for their lives, as true daughters of God. Upon successfully completing this course, you will be eligible to participate in a Rite-of-Passage Ceremony and membership in the Daughters of Covenant organization. The class is the start, with the organization providing lifelong continual discipleship for women.

Semester: Fall

Day: Saturdays

Time: 8:30-10am

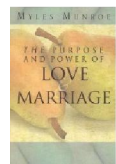
Course Length: 12 weeks

Course Fee: \$30

Book: *Captivating: A Guided Journal: Unveiling the Mystery of a Woman's Soul*

FAMILY STUDIES

Marriage 101 (FS-225)



This specially-designed course is intended to prepare those who are interested in or plan to be married *and* to provide support, guidance, and encouragement to those who are married, but have not benefited from revisiting the foundation of their union. Through this course, you can expect to gain insight into the roles of husbands and wives, understand marriage as God-ordained, and find appropriate ways to satisfy and be satisfied in marriage. This course is required if you wish to be married at CCF, and encouraged if you want to enhance your marriage.

Semester: Fall/Spring/Summer

Day: Tuesdays

Time: 6:30-8:30pm

Course Length: 12 weeks

Course Fee: \$40 per couple

Books: *The Purpose and Power of Love & Marriage* by Myles Munroe (2005) and *Before You Say I Do: A Marriage Preparation Manual for Couples or Before You Remarry: A Successful Guide to Remarriage* (both books by H. Norman Wright). **Books can be purchased at** www.cvtsonline.org/book-store

Embracing the Father's Heart, I (DS-210A)



God wants to have an intimate relationship with you. He not only wants you to experience his abundant love, he also wants you to be a vessel pouring out his love to others. But, faulty ways of thinking and acting allow Satan to rob you of the relationships God wants you to have with him, family, friends, and coworkers. In this course, you will learn how to find hidden, core pain and gain healing from emotional woundedness, identify generational patterns, survival mechanisms, and ultimately minister God’s healing love to others.

Semester: Fall

Day: Wednesdays

Time: 6:30-8:30pm

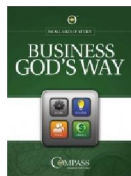
Course Length: 12 weeks

Cost: \$30

Books: *Embracing the Father's Heart Manual Part 1*, provided by CVTS (\$10.00) and *Experiencing Father's Embrace* by John G. Arnott and Jack Frost. **Books can be purchased at** www.cvtsonline.org/book-store

FINANCIAL STUDIES

Business God's Way Small Group Study



The six-week Business God’s Way small group study will improve your business and your finances because you will be learning what God says about operating a business and handling money. Business God’s Way is for everyone in business - the CEO or manager of a department, small business or large, prosperous or struggling, whether the business is a start up or well established. Throughout the study you will be learning what God says about business and handling money while building a business plan based on Biblical principles.

Topics of this study include:

- Starting Well
- Values
- Strategy
- People
- Finances
- Finishing Well

Semester: Fall/Spring

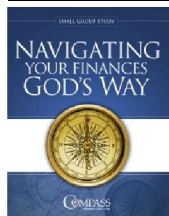
Day: Tuesdays

Time: 6:30-8:30pm

Course Length: 6 weeks

Course Fee: FREE (Only Cost of Book)

Books: *Business God's Way*. **Book can be purchased at** <http://compass1.org/>

FINANCIAL STUDIES (Cont.)**Navigating Your Finances God's Way**

This Bible study will improve your life and your finances...because you will be learning what God says about handling money. Navigating Your Finances is for everyone—single or married, young or old, whether you earn a lot or a little. Amazingly, the Bible has 2,350 verses dealing with money and possessions, and 15 percent of everything Jesus said had to do with it. And as you apply these principles, you'll enjoy more financial health, freedom, peace and even joy.

Semester: Fall/Spring

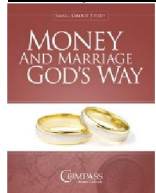
Day: Thursdays

Time: 6:30-8pm

Course Length: 9 weeks

Course Fee: FREE (Only Cost of Book)

Books: Navigating Your Finances God's Way. **Book can be purchased at** <https://compass1.org/>

Money & Marriage God's Way

Financial stress can devastate a marriage. But there is a better way - God's way! This six week small group study will show you how to discover God's approach to managing your finances and strengthening your marital relationship.

Semester: Spring

Day: Thursdays

Time: 6:30-8:30pm

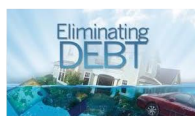
Course Length: 6 Weeks

Course Fee: FREE (Only Cost of Book)

Books: Money & Marriage God's Way. **Book can be purchased at** <https://compass1.org/>

Creating a Spending Plan, and Eliminating Debt Workshops (CF-220W)

Workshop#1: Financially speaking, one of the best “quick, help, now” things you can do to reach your financial goals is to create and follow a spending plan. It’s not about restraining you – it’s about freeing you! But, where do you start? In Part 1 of this workshop, in less than **two hours**, you will learn how to create a spending plan” and get quick, practical help by applying God’s wisdom.



Workshop#2: Face the Fear. Attack the Debt. Be Free. There’s no denying that debt takes a toll on us financially, emotionally, relationally, and spiritually. That’s why this study is so crucial! In

less than **two hours**, the Eliminating Debt study will help you create a plan to attack your debt and be free from the dangers of debt dependence.

Semester: Fall/Spring/Summer

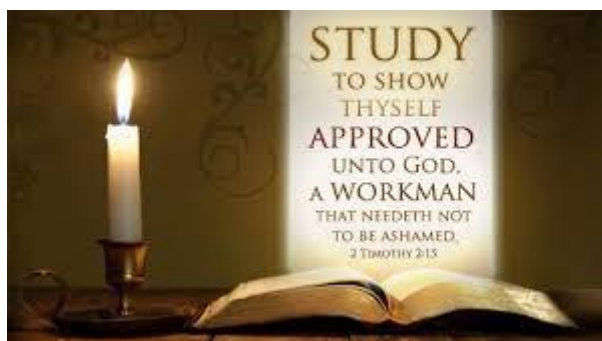
Day: Saturdays

Time: 9am-3pm

Course Length: 1 Day

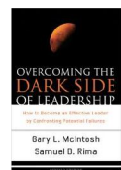
Course Fee: FREE (Only Cost of Book)

Book: *Eliminating Debt Workbook (\$10)* and/or *Creating a Spending Plan Workbook (\$10)*. **Books can be purchased at** www.crown.org



LEADERSHIP STUDIES

Overcoming the Dark Side of Leadership (LD-250W) Webinar



What are the causes, results, potential prevention of the many failures of leaders? What personal issues may plague people in their exercise of leadership? A paradox of sorts existed in the lives of most of the leaders who had experienced significant failures: The personal insecurities, feelings of inferiority, and need for parental approval compelled these people to become successful leaders; but at the same time it was very often these same issues that precipitated their failure. The goals of the book and course:

- ✓ Guide you in understanding what the dark side is.
- ✓ Assist you in identifying your own dark side.
- ✓ Give you some specific steps for overcoming the dark side lurking on your success before you unexpectedly get blindsided by it.

Semester: Spring

Day: Wednesdays

Time: 12:00-1pm

Course Length: 12 weeks

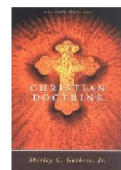
Course Fee: \$30

Book: Overcoming The Dark Side of Leadership. Books can be purchased at www.cvtsonline.org/book-store

Note: Class will be conducted online. You will need a computer or tablet with internet access to participate in class.

MINISTRY STUDIES

Christian Doctrine (GM-230)



This course teaches the foundational doctrines of Christianity and the sacraments of the Church. In this lively and interactive class, students are carefully guided to a greater understanding of God. This biblically based course is designed to teach students such fundamentals as understanding the person of Jesus Christ, the mission of the church, the Holy Spirit, sacraments, ordinances (baptism, communion, marriage, etc.), spiritual gifts, divine healing, and much more.

Semester: Spring

Day: Mondays

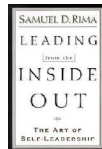
Time: 6:30-8:30pm

Course Length: 12 weeks

Course Fee: \$30

Book: Christian Doctrine by Shirley C. Guthrie. Books can be purchased at www.cvtsonline.org/book-store

Leading from the Inside Out: The Art of Self-Leadership (LD-245) Webinar



Many of today's apparently successful leaders lead from a deficit—a personal deficit in self-leadership. They may lead others with vision innovation, while their personal lives are out of control, sometimes resulting in moral failure, a breakdown of family, poor health, or personal financial collapse. As a leader guides an organization with passion and vision, his or her personal life is often left to flounder without vision or discipline. In this course you will learn how to implement essential principles for emotional, intellectual, physical, and spiritual self-mastery.

Semester: Summer

Day: Mondays

Time: 6:30-8pm

Course Length: 10 weeks

Course Fee: FREE

Book: Leading from the Inside Out: The Art of Self-Leadership by Samuel D. Rima (Jun 1, 2000). Books can be purchased at www.cvtsonline.org/book-store

Note: Class will be conducted online. You will need a computer or tablet with internet access to participate in class.

Marketplace Ministry (GM-255)



Your work matters to God. He wants to use you in the marketplace - the work that He has given you - to show the world that the Kingdom of God is here. Jesus spent a large portion of His time in the marketplace and most of His first disciples were marketplace workers. God cares about how you do your work. He cares if you work with excellence. He cares if you represent Him well. He wants to see the gifts and talents He's placed in you being used for His glory. He cares about how you treat your co-workers, and if you are actively inviting Him into the work you do each day. This course will help you to be better equipped for your job on both a practical and spiritual level. This workshop is for all who work - whether at home, at an office or in a trade. Workshop Topics include:

- Learn the primary reason for why work exists.
- How to serve God through your work.
- Realize how God has gifted you.
- Break the waiting for Friday syndrome.

Semester: Spring

Day: Wednesdays

Time: 6:30-8:30pm

Course Length: 12 weeks

Course Fee: \$30

Books: Manual provided by CVTS



CAREGIVERS' SYMPOSIUM

Saturday, September 16, 2017
1-5 p.m. * CVTS Fellowship Hall
10700 E. Iliff Avenue, Aurora, CO 80014
\$22 per person
REGISTER: ccfyourhome.org/caregiving
Lunch will be provided.

REGISTER AND LEARN:

- How to properly care for yourself while caring for others
- The recipe for resilience as a caregiver
- What a true family network looks like
- How to enhance the family one has when it is needed the most

 **Nadine Roberts Cornish, Author**
Tears in My Gumbo-
The Caregiver's Recipe for Resilience



MINISTRY STUDIES (Cont.)

Non-Profit Basics Workshop (GM-140) (Webinar)

Have you ever asked yourself any of these questions?

- Does my ministry or business need to be classified as a Non-Profit?
- What does it mean to be a 501(c)(3) organization?
- What benefit does being 501(c)(3) offer my nonprofit and its contributors?
- What is the first step in starting a nonprofit?

If you have asked yourself any of these questions, you may want to sign-up for this informative two-hour workshop that will address your Non-Profit Ministry or Business questions.

Semester: Fall

Day: Mondays

Time: 6:30-8:30pm

Course Length: 1 day

Course Fee: \$20

Book: Course material will be provided by CVTS

Share Your Faith Workshops from Evangelism Explosion



One of the main reasons believers don't share their faith is that they feel ill-prepared. Through a Share Your Faith Workshop, the hand becomes a simple memory tool you use to share a Gospel presentation that has proven effective in every nation of the world. Each finger represents a key point of the Gospel.

In the Share Your Faith Workshop you will:

- Learn a method of sharing the Gospel you will not easily forget.
- Be given a tool you will use the rest of your life!
- Receive a tool that never leaves your side.
- Catch a renewed vision and enthusiasm for winning others to the Lord.
- Renew your passion for witnessing with a glimpse of the heart of God.
- Discover ways to cultivate friendships into opportunities to share the Gospel.

Semester: Fall/Spring/Summer

Day: Saturdays

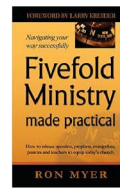
Time: 9am-4pm

Course Length: 1 day

Course Fee: \$20

Book: Share Your Faith Manual (\$10) provided by CVTS

Fivefold Ministry Made Practical (GM-204)



Understanding how the equipping ministries of Ephesians 4 function individually and synergize with each other is essential for the twenty-first century church. Students will discover how the fivefold ministry was created to work within the local church; the training ground for ministry. These ministers - apostles, prophets, evangelists, pastors and teachers are coaches who equip and train God's people in releasing His power for works of service. Learn how proven fivefold ministers can be mentored and released in the body of Christ.

Semester: Fall

Day: Mondays

Time: 6:30-8:30pm

Course Length: 3 weeks

Course Fee: \$20 (No Cost for GCN Members)

Book: Fivefold Ministry Made Practical by Ron Myer. Book can be purchased at www.cvtsonline.org/book-store

Exegesis: How to Read the Bible and Interpret Scripture (GM-205)



This is a required course for all ordination candidates. The Bible as God's Word has eternal relevance. It speaks to every one of every age and in every culture. Christians must learn to read, believe, and obey the Bible. In this course you will learn to read Scripture with clarity so that you can apply the truths of the Bible to your life. This course will examine the different types of biblical literature to enable you to interpret and understand what God is saying.

Semester: Spring

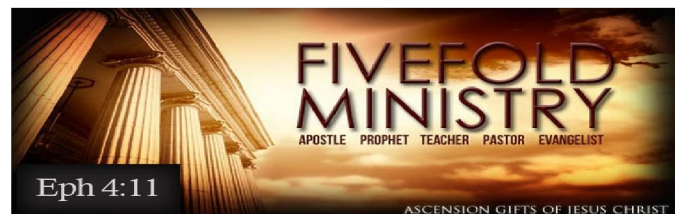
Day: Mondays

Time: 6:30-8:30pm

Course Length: 13 weeks

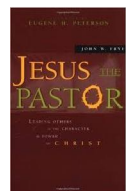
Course Fee: \$30 (No Cost for GCN Members)

Book: Grasping God's Word - A Hands-On Approach to Reading, Interpreting, and Applying the Bible by J. Scott Duvall and J. Daniel Hays - 3rd Edition (May 8, 2012) - Deluxe Edition. Book can be purchased at www.cvtsonline.org/book-store



MINISTRY STUDIES (Cont.)

Pastors Training (GM-330)



This course is a serious study using Jesus as the model of the biblical principles for pastoral ministry. You will learn how pastoral ministry has shifted from Jesus' example and will discover many of the modern-day challenges facing pastors today. The class also will focus on the various contexts in which pastors serve:

senior shepherd, under-shepherd, etc. This course meets the requirement for ordination.

Semester: Spring

Day: Wednesdays

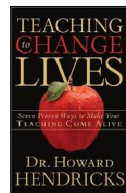
Time: 6:30-8:30pm

Course Length: 12 weeks

Course Fee: \$30

Books: *Jesus The Pastor* by John W. Frye and *On Being a Pastor* by Derek Prime & Alistair Begg. **Books can be purchased at** www.cvtsonline.org/book-store

Teachers Training (GM-340)



This course is a serious study that offers the basic principles for effectively teaching and communicating the Word of God. In this course, you will discover how to make teaching exciting and fulfilling. And, how to inspire people to become thinkers, life-long learners, and doers of the Word (not simply hearers!).

This course meets the requirement for ordination.

Semester: Spring

Day: Wednesdays

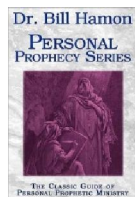
Time: 6:30-8pm

Course Length: 12 weeks

Course Fee: \$30

Book: *Teaching to Change Lives* by Dr. Howard Hendricks. **Book can be purchased at** www.cvtsonline.org/book-store

Prophets Training (GM-310)



This course is designed to train, educate, and equip those who recognize the prophetic call on their lives. The purpose of this course is to prepare you if you have the gift of prophecy or are called to the office of the prophet, to minister with confidence in the Holy Spirit. You will learn the purpose, nature and guidelines for giving and receiving personal prophecy. You will also

have the opportunity to exercise your prophetic ability by participating in prophetic practicums. This is not an introductory course.

Semester: Spring

Day: Wednesdays

Time: 6:30-8:30pm

Course Length: 12 weeks

Course Fee: \$30

Book: *Personal Prophecy Series* by Dr. Bill Hamon. **Book can be purchased at** www.cvtsonline.org/book-store

Evangelists Training (GM-320)



This course is for those who want a serious study concerning the principles of evangelism that Jesus employed and the social and cultural challenges of modern life that affect evangelism today. You will gain a biblical understanding of evangelism while learning to develop a lifestyle of evangelism. You also can expect

to learn to engage those who do not know Jesus through forming a relationship with them, sharing the Good News with them, nurturing their development, and encouraging their connection with other believers.

Semester: Spring

Day: Wednesdays

Time: 6:30-8:30pm

Course Length: 12 weeks

Course Fee: \$30

Book: *The Master Plan of Evangelism-2nd Edition* by Robert E. Coleman. **Book can be purchased at** www.cvtsonline.org/book-store



MINISTRY STUDIES (Cont.)**Spiritual Warfare Workshop Series Part I (GM-202WA)**

Who is Our Enemy and what is the Playing Field for Spiritual Warfare?

Learn how to face the spiritual opposition that often follows all believers. Through this three-part workshop, you will learn how to effectively engage in the supernatural war that surrounds us. This workshop is ideal for active and practicing ministers of the gospel interested in furthering their training. And, for all believers who want to understand how to effectively live life as an overcomer. This workshop meets the requirement for ordination candidates and will be beneficial for members and ministers from other local congregations.

Semester: Spring

Day: Saturdays

Time: 9am-1pm

Course Length: 1 day

Cost: \$20 total for the 3-part series, \$20 each if taken separately

Book: *Spiritual Warfare Workshop Series Part I Workshop Manual* provided by CVTS

Spiritual Warfare Workshop Series Part III (GM-202WC)

Prayer and Intercession. Intercession involves praying on the behalf of others or a particular cause; and calling on the provision of God to meet some need. In this course you can expect to learn about intercession and develop your own intercessory habits. This course is not an introduction to prayer. It is designed to teach you the different aspects of intercession and its vital importance to the Body of Christ. This course is for those new to intercession as well as seasoned intercessors. Come expecting to hear, to learn, and to pray so that you can experience the power of intercession.

Highly Recommended: Spiritual Warfare Workshop Series Parts I & II

Semester: Spring

Day: Saturdays

Time: 9am-3pm

Course Length: 1 day

Cost: \$20 total for the 3-part series, \$20 each if taken separately

Book: *Spiritual Warfare Workshop Series Part III Workshop Manual* provided by CVTS

Spiritual Warfare Workshop Series Part II (GM-202WB)

Practical Tools for Engaging the Enemy. Why are woundedness and deliverance two sides of a coin? Why is the ministry of deliverance so important to a believer? How and why do believers become demonically oppressed? What are the characteristics of demonic activity? Why is it important to understand the supernatural legal system and the power of agreement? This is a workshop to help you identify the open doors where the demonic has access to oppress you. You will also receive the tools to equip you to remove demonic legal ground and live life as an overcomer. Jesus says that if a person (experientially) knows the truth, the truth will set him or her free. Learning the principles taught in this workshop can lead to a life of freedom, stability, prosperity, and empowerment. Life will never be the same again.

Highly Recommended: Spiritual Warfare Workshop Series Part I

Semester: Spring

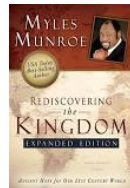
Day: Saturdays

Time: 9am-3pm

Course Length: 1 day

Cost: \$20 total for the 3-part series, \$20 each if taken separately

Book: *Spiritual Warfare Workshop Series Part II Workshop Manual* provided by CVTS

Rediscovering the Kingdom (GM-180)

Rediscovering the Kingdom will become your guide through the treacherous storms of the 21st century. Rediscovering the Kingdom will defy almost every concept you have about religion as it shifts the focus away from religion towards the ultimate issue - the Kingdom of God. In this course you will discover:

- The keys that make the Kingdom function in your life.
- Why religion cannot solve your problems.
- Why governments and world leaders continue to fail us.
- Why religion can never fulfill your deepest desire.
- Why power is the pursuit of all mankind.
- The present and future reality of the Kingdom among us.
- The original message and purpose of Jesus.

Semester: Fall

Day: Tuesdays

Time: 6:30-8:30pm

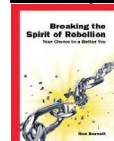
Course Length: 10 weeks

Course Fee: \$30

Book: *Rediscovering the Kingdom: Ancient Hope for Our 21st Century World*, by Myles Munroe. Book can be purchased at www.cvtsonline.org/book-store

MINISTRY STUDIES (Cont.)

Breaking the Spirit of Rebellion: Your Choice to a Better you.



Are you sick and tired of experiencing unnecessary hardships in your life? If so, then this course is for you. This course will help you identify why you have experienced some of your life challenges.

Breaking the Spirit of Rebellion attempt to empower people to take personal responsibility and to regain the abundant life that God destined for them while they were being formed in the womb.

- How to improve your relational, financial, and emotional outcomes.
- Self-confidence and others will notice the change in you too.
- Forgiving others reduces your life-stress and makes you a better you
- And more...

Semester: Fall

Day: Wednesdays

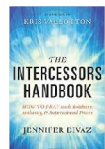
Time: 6:30-8:00pm

Course Length: 8 weeks

Course Fee: \$30

Books: *Breaking the Spirit of Rebellion: You Deserve a Better You* by Ron Burnett. **Book can be purchased from Ron Burnett.**

The Intercessors Handbook



In the course, you will learn a practical guide to effective supernatural prayer. Using biblical principles and the author's experiences of spiritual breakthroughs, she shows you how to shift your practical needs to the spiritual realm, take hold of your authority and pray in a way that make a difference. You will be provided with helpful tools for beginners and seasoned intercessors alike. Learn to take your prayers to places where the real battle is happening and experience the victory and results you've been seeking.

Semester: Fall

Day: Wednesdays

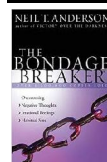
Time: 6:30-8:30pm

Course Length: 10 weeks

Course Fee: \$30

Book: *The Intercessors Handbook: How to Pray with Boldness, Authority and Supernatural Power* by Eivaz Jennifer. **Book can be purchased at www.cvtsonline.org/book-store**

The Bondage Breaker



If you feel locked in habits you can't seem to break or caught in sin. You are not alone. The Bible warns repeatedly that all Christians will struggle against Satan and his spiritual forces of darkness. While the spiritual conflict that churns within you is very real, the answers are just as tangible. The Bondage

Breaker reveals the whys and how's of spiritual warfare and exposes Satan's battle for your mind. The Bondage Breaker shares the powerful truth that will break even the most stubborn habits or private sins. Learn the truth of who you are in Christ and what it means to be a child of God. Knowing your spiritual identity and position in Christ is the essential truth that will set you free.

Semester: Spring

Day: Wednesdays

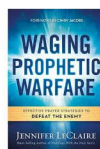
Time: 6:30-8:30pm

Course Length: 12 weeks

Course Fee: \$30

Book: *The Bondage Breaker* by Neil T. Anderson. **Book can be purchased at www.cvtsonline.org/book-store**

Waging Prophetic Warfare



All believers have authority in the name of Jesus to wage victorious warfare against the enemy, but many of us are nevertheless unsuccessful in battle. That's because we must learn a different form of spiritual warfare-waging prophetic warfare. In this course, your will learn prophetic strategies the

Holy Spirit uses to lead us triumph, including prophetic intercessor, prophetic dreams and visions, prophetic acts, prophetic declaration and waging war with the prophetic word.

Semester: Spring

Day: Wednesdays

Time: 6:30-8:30pm

Course Length: 10 weeks

Course Fee: \$30

Book: *The Intercessors Handbook: How to Pray with Boldness, Authority and Supernatural Power* by Eivaz Jennifer. **Book can be purchased at www.cvtsonline.org/book-store**

MINISTRY STUDIES (Cont.)**General Counseling Principles Workshop (GM-201W)**

For those who are perceived as ministers, you can often be called upon to provide counsel for grieving families and individuals experiencing relationship difficulty. This workshop is ideal for active, practicing ministers of the Gospel interested in furthering their training, particularly Global Change Network, U.S.A. members, and ministers from other local congregations. This workshop meets the requirement for ordination.

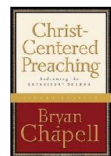
Semester: Fall

Day: Saturdays

Time: 9am-3pm

Course Fee: \$20

Books: *General Counseling Principles Workshop Manual* (\$10) provided by CVTS

Homiletics: How to Prepare a Sermon (GM-200)

Preparing a sermon that is biblically accurate, interesting, powerful, and life-changing is an absolute must for those who desire to minister God's Word effectively. In this course, you will learn the importance of proper preparation, the interpretation of Scripture, how to organize material, use illustrations, and view an audience through the eyes of God.

Semester: Spring

Day: Wednesdays

Time: 6:30-8:30pm

Course Length: 12 weeks

Course Fee: \$30

Book: *Christ-Centered Preaching* by Bryan Chapell (\$19).

Book can be purchased at www.amazon.com

God Wants You Well (GM-151)

In our culture, today there is so much unbelief that we are facing every day from television commercials for all the medicine we "should" be taking, to well-meaning Christians who think that their situation is somehow too difficult for God. We need instruction, not only on what the Bible says about healing, wholeness and health, but also how to minister to the sick. The "God wants you well" course is applicable for any believer who wants to be healed and trained in "how to minister" to those in need of healing, as well as pastors and leaders who also want to grow in this area.

Semester: Fall

Day: Wednesdays

Time: 6:30-8:30pm

Course Length: 10 weeks

Course Fee: \$30

Books: *God Wants You Well* by Andrew Wommack. **Book can be purchased at** www.cvtsonline.org/book-store or www.awmi.net

Ministerial Practice I & II Workshop (GM-203W)

This workshop is planned for five-fold ministers (current and in-training) who desire to be trained in the practice of Christian ministry. Through this workshop, you can expect to learn to administer communion and baptism along with house blessings, baby dedications, and several other rites and ceremonies that you may encounter in your ministry. This workshop is ideal for active, practicing ministers of the Gospel interested in furthering their training, particularly Global Change Network, U.S.A. members, and ministers from other local congregations. This workshop meets the requirement for ordination.

Semester: Fall

Day: Saturdays

Time: 9am-3pm

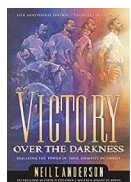
Course Fee: \$20

Books: *Ministerial Practice I & II Manual* (\$10) provided by CVTS



MINISTRY STUDIES (Cont.)

Victory Over the Darkness Realize the Power of Your Identity in Christ



Jesus said, "My people perish for a lack of knowledge!" You don't have to struggle. In the class, Victory Over the Darkness, Pastor Kay Michaelis will teach you how to:

- Realize the power of your identity in Christ.
- Discover the truth about God's view of you.
- Win the battle for your mind.
- Free yourself from the burdens of your past.
- Stand against the spiritual forces of this world.
- Become the spiritual person you want to be.

Do yourself a favor and lay this foundation of knowledge and understanding that will serve you the rest of your life.

Semester: Fall

Day: Wednesdays

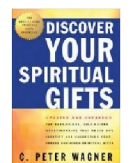
Time: 6:30-8:30pm

Course Length: 12 weeks

Course Fee: \$20 – Includes Book

Books: Victory Over the Darkness: Realize the Power of Your Identity in Christ, by Neil T. Anderson

Discover Your Spiritual Gifts



Through this course, you can expect to be purposefully empowered to live a full life in Christ, walk in your call and function in your natural and spiritual gifts. Whether you have been saved for a long time or are newly saved, this course will teach you key principles to experience the beauty, joy, and freedom your

heavenly Father offers you in Christ Jesus. You will learn how to walk in the power of a changed life by understanding the working of the Holy Spirit and the gifts he brings to the Church. Most importantly, you will gain a fundamental understanding of spiritual things and how they can help you grow, which promises to empower you to fully participate in the life of the Church and help others find their place and function properly.

Semester: Fall

Day: Thursday

Time: 6:30-8pm

Course Length: 8 weeks

Course Fee: \$30.00

Books: Discover Your Spiritual Gifts: The Easy-to-Use Guide That Helps You Identify and Understand Your Unique God-Given Spiritual Gifts by C. Peter Wagner.

TECHNOLOGY STUDIES

Create Your Own Website for Business, Ministry or Personal Use (TS-200)



Do you want a website for business, ministry or your personal use? Creating a website isn't just fun - it's a way to develop your own presence on the web. With your website, you can showcase your skills, a hobby, ministry,

or business. This course will touch on the technical aspects of creating a website, developing your brand, or web presence. As well as, tips on writing for the web and how to market yourself/network with your website. During the course participants will create a website and potential pages for their website. No technical experience is necessary, but basic knowledge of computing (how to type and use a mouse), and internet access outside of class are recommended.

This course will provide "Beginner website creation basics" to help students get up and running on their own personal website.

Semester: Fall

Day: Tuesdays

Time: 7-8:30pm

Course Length: 12 weeks

Course Fee: \$30

Book: Workshop Manual provided by CVTS



VISUAL ARTS STUDIES

Introduction to Digital Photography (VA-211)

This workshop series is designed to help you get the most out of your DSLR camera. Whether you are a photo hobbyist, or learning your way around a new camera, this interactive, hands on series will help you capture higher quality images. Topics include camera functions, equipment and accessory overview, composition, lighting, basic edits, and photo processing and printing. Classes can be taken independently, or as a complete series. Final session will culminate with production of a coffee table book containing student images taken over the course of the program! (Optional additional fee required to purchase book). Students should bring their own camera to each workshop.

- Understanding your digital camera
- Tips and tricks – ABC's of photography
- Outdoor lighting and composition
- Indoor lighting and composition
- Basic edits and image correction
- Photo processing and printing / Building the book.

Prerequisite: Student should have basic digital or DSLR camera.

Semester: Spring/Summer

Day: Monday's

Time: 6:30-8pm

Course Length: 6 weeks

Course Fee: \$15.00

Books: No book required.

WELLNESS STUDIES

Cleansing Stream 6-week Seminar

Have you ever felt held back in your journey through life, isolated or maybe too dependent on those around you? Perhaps you feel like a target follows you wherever you go. You may feel you can't measure up to expectations or weighed down by the cares of this world. Cleansing Streams prepares and discipless participants to receive healing and deliverance. The seminar combines practical application of Biblical truths and disciplines with supportive relationships. God is able to bring you a life of freedom. You will be amazed at what Cleansing Streams can do for you.

Semester: Fall

Day: Fridays

Time: 6:30 - 8pm

Course Length: 6 weeks

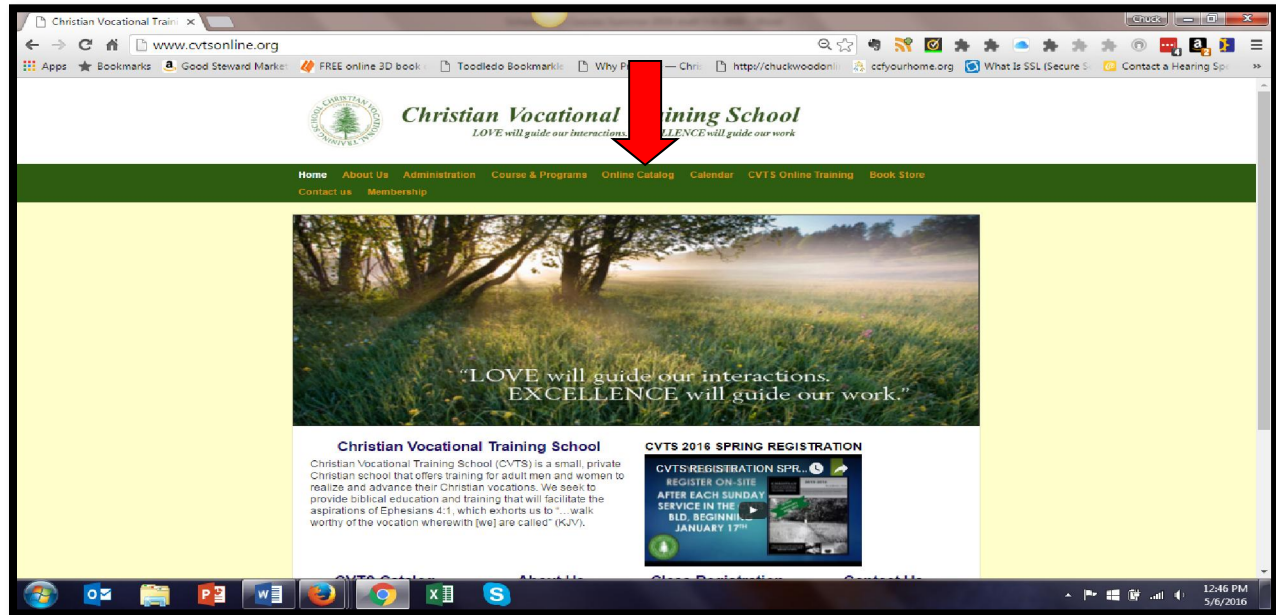
Course Fee: FREE

Books: Cleansing Stream Workbook cost \$35 required at registration.

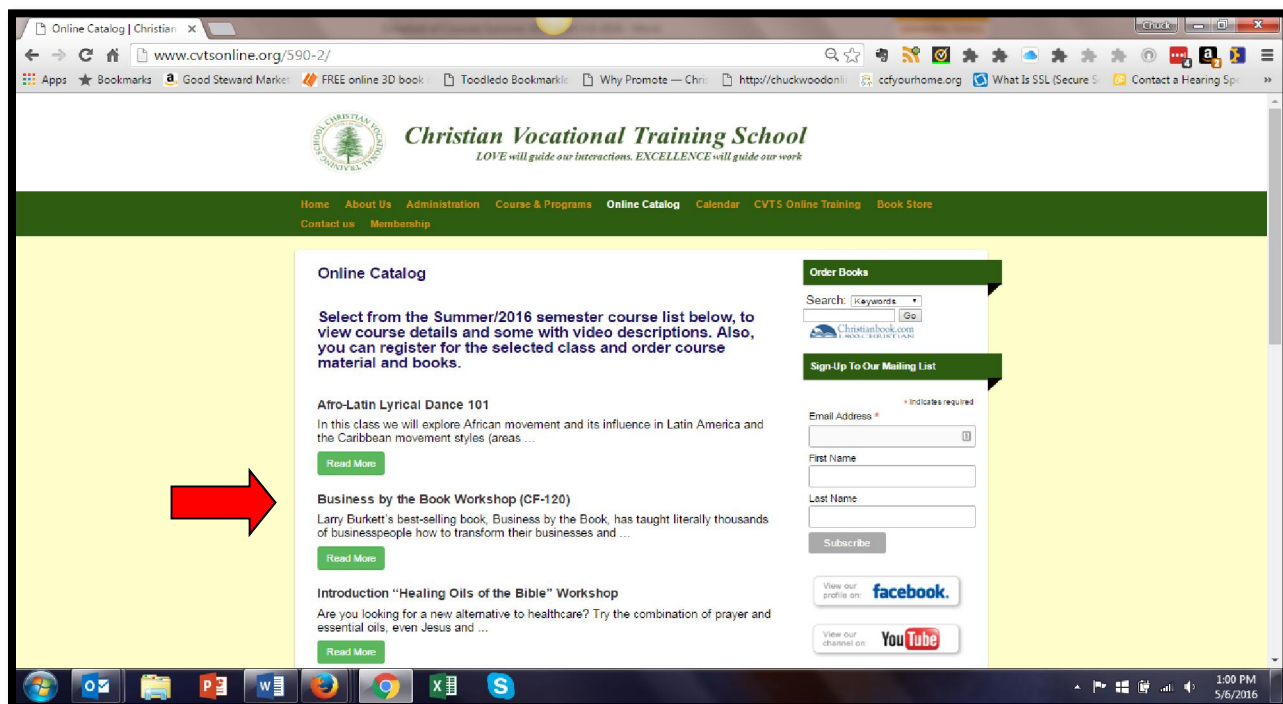
Online Registration Instructions

Step 1: Go to website - <http://www.cvtsonline.org/>

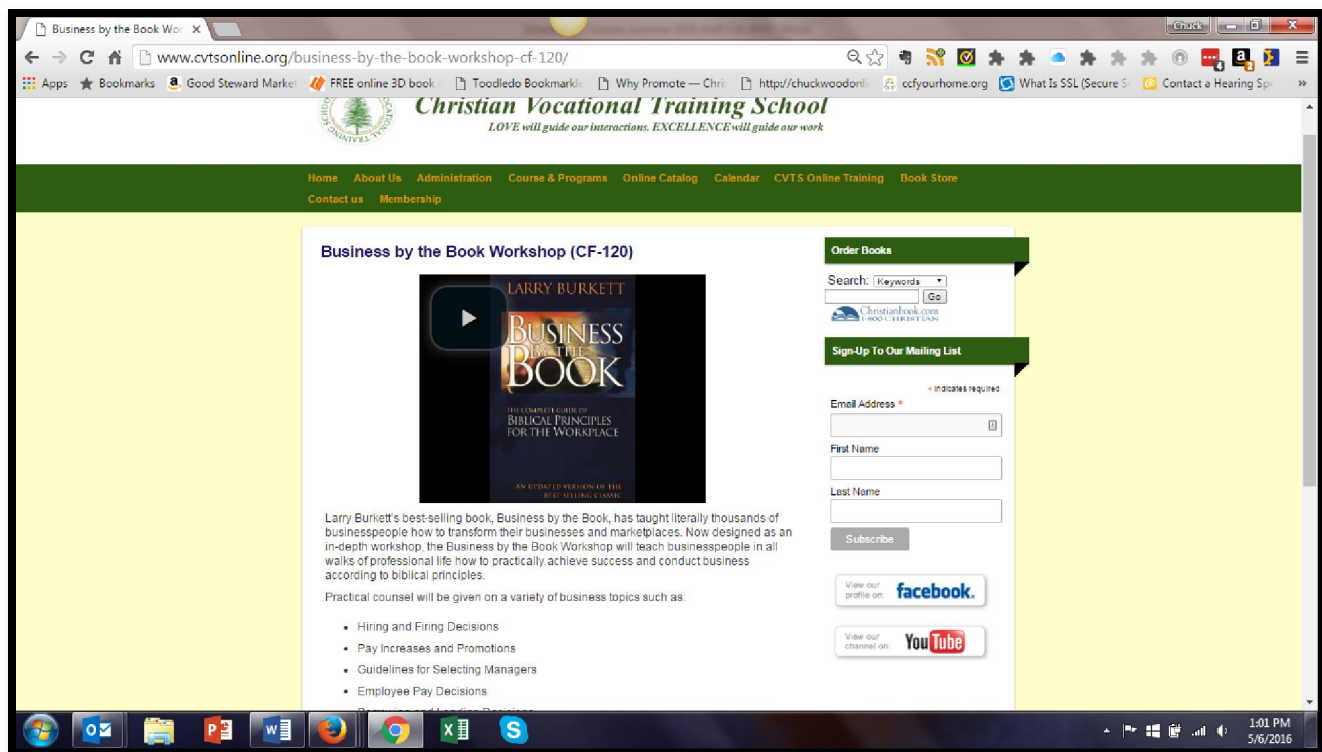
Select “Online Catalog” to access list of courses:



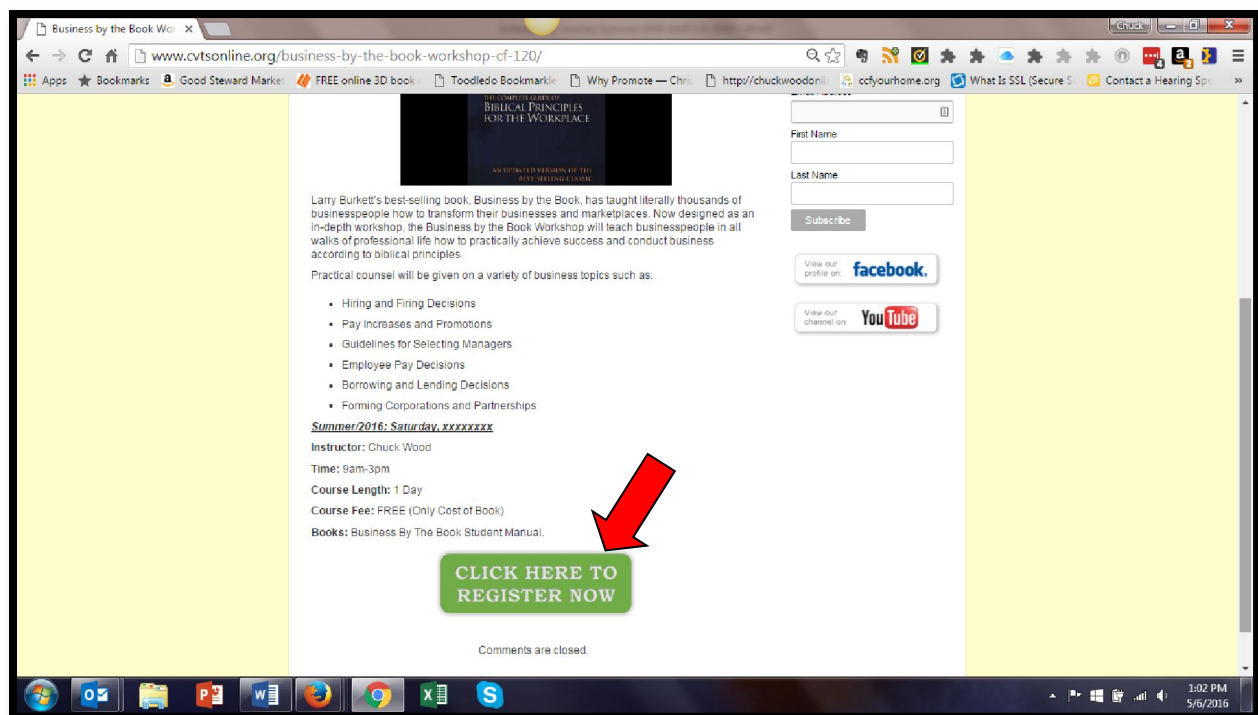
Step 2: Click the “Read More” button for the class you want to submit your registration:



You should see a class description that looks like the image below:



Step 3: Select the green button “Click Here to Register Now”:



Step 4: Fill out the registration form and select class and books:

CVTS 2016 SUMMER REGISTRATION FORM

Colorado Christian Fellowship member? *

☐ Yes
☐ No

PERSONAL INFORMATION

Name *

First Last

Address *

Street Address

Address Line 2

City State / Province / Region

ENROLLMENT INFORMATION

Select the course(s) you want to register for below: *

- ☐ Afro-Latin Lyrical Dance 101- Classroom +\$20.00
- ☐ Business by the Book Workshop (CF-120) - Classroom +\$15.00
- ☐ Introduction to Digital Photography (VA-211) - Classroom +\$20.00
- ☐ Introduction "Healing Oils of the Bible" Workshop - Classroom +\$10.00
- ☐ Leading from the Inside Out: The Art of Self-Leadership (LD-245) - Online Webinar +\$20.00
- ☐ Marketplace Ministry Workshop (GM-255W) - Classroom +\$15.00
- ☐ Marriage 101 (FS-225) - Classroom +\$20.00
- ☐ Search for Significance (DS-230) - Classroom
- ☐ Share Your Faith Workshops from Evangelism Explosion Workshop - Classroom +\$15.00
- ☐ Weekly Walk-In Bible Study (BS-100)

CVTS please order the books or workbooks, I selected below: *

Select book(s) or workbook(s) you want CVTS to order for you or select button stating you will order. Courses that do not require a book please select "No book required" button for your registered course.

- ☐ Business by the Book Workshop (CF-120) - Book: Business By The Book Student Manual, Larry Burkett +\$10.00
- ☐ Introduction to Digital Photography (VA-211) - No Book Required.
- ☐ Introduction "Healing Oils of the Bible" Workshop - No Book Required.
- ☐ Leading from the Inside Out: The Art of Self-Leadership (LD-245) Webinar - Book: Leading from the Inside Out: The Art of Self-Leadership, by Samuel D. Rima (eBook) +\$13.75
- ☐ Marketplace Ministry Workshop (GM-255W) - Book: CVTS will provide workbook. +\$10.00
- ☐ Marriage 101 (FS-225) - Book #1: The Purpose and Power of Love & Marriage by Myles Munroe +\$11.00
- ☐ Marriage 101 (FS-225) - Book #2a: Before You Say I Do: A Marriage Preparation Manual for Couples, by H. Norman Wright +\$11.00
- ☐ Marriage 101 (FS-225) - Book #2b: Before You Remarry: A Successful Guide to Remarriage, by H. Norman Wright +\$10.99

Step 5: Once you have selected your classes and books click the “Submit Your Registration” button:

The screenshot shows a web browser window with the URL www.cvtsonline.org/cvts-2016-summer-registration-form/. The page title is "CVTS 2016 SUMMER REGISTRATION". The main heading is "CVTS please order the books or workbooks, I selected below:". Below this, there is a list of book selections with checkboxes. A red arrow points to the "Submit Your Registration" button at the bottom of the form.

Select book(s) or workbook(s) you want CVTS to order for you or select button stating you will order. Courses that do not require a book, please select "No book required" button for your registered course.

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- ☐ Marriage 101 (FS-225) - Book #2b: Before You Remarry: A Successful Guide to Remarriage, by H. Norman Wright +\$10.99
- ☐ Search for Significance (DS-230) - Book: The Search for Significance, By Robert S. McGee +\$12.00
- ☐ Share Your Faith Workshops from Evangelism Explosion - Book: CVTS will provide workbook.
- ☐ Afro-Latin Lyrical Dance 101 - No Book Required
- ☐ Weekly Walk-In Bible Study (WBS-100) - Book: BYOB - Bring Your Own Bible :)
- ☐ I will order my books.

Total
\$0.00

After submitting your registration, you will be directed to a PayPal page to pay for your classes and books. If the class you registered for was a free class you will be sent to a “Thank You” page.

General Information

Withdrawals and Refunds

You may officially withdraw from an individual course or Program of Study at any time. However, you are only eligible for a tuition refund during the first two weeks of the school term. If you wish to withdraw from an individual course or Program of Study, you must request a refund within the first two weeks of the semester. Tuition refunds will not be granted following the second week of the semester. An automatic refund of tuition will be processed in the event of a course cancellation.

Attendance Policy

Regular attendance is required of all students in order to successfully complete each course. General attendance requirements, based upon the course length, are listed below:

- For 6 to 7 week courses, students may not be absent more than one (1) time.
- For 8 to 11 week courses, students may not be absent more than two (2) times.
- For 12 to 13 week courses, students may not be absent more than three (3) times.

Any other attendance requirements will be provided by the course instructor.

Class Cancellation Policy

CVTS may cancel a class meeting for the following reasons:

Faculty Absence: If a faculty member is unable to meet a scheduled class, and a substitute is not available, every effort will be made to contact you, as a student about a class cancellation. Telephone and e-mail will be the primary means of alerting students.

Inclement Weather: If it becomes necessary to cancel a class due to inclement weather, every effort will be made to notify students and faculty as soon as possible. Notification may be made by phone and/or e-mail. As a student, you are encouraged to call the CVTS Hotline (303-309-6296) to inquire about a class cancellation due to inclement weather. You also are encouraged to check the Web site (www.cvtsonline.org) for class cancellation information.

Low Enrollment: CVTS may cancel an entire course due to low enrollment. If enrollment for a particular course is too low, the CVTS administration may cancel the course. In such cases, you will be notified by U.S. mail, phone, or e-mail. As a student, you also will receive applicable refund of tuition and fees paid.

Change Your Personal Information

It is your responsibility to notify CVTS of any change of address, name, etc. that will affect your permanent records. Much of our correspondence is conducted through U.S. mail, e-mail, and on our website, www.cvtsonline.org. Changes can be made in person at the registration office, by U.S. mail, fax, or e-mail.

CONTACT US

Christian Vocational Training School
10682 E. Iliff Ave.
Aurora, CO 80014

Phone: 303.368.7108

Fax: 303.368.7106

Info Line: 303.309.6296

E-mail: cwood@cvtsonline.org

Web: www.cvtsonline.org

Registration Form

Check which semester you are registering for. (Please register during semester registration period):

Fall 2017 _____	Spring 2018 _____	Summer 2018 _____
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CCF member? Yes _____ No _____

PERSONAL INFORMATION [PLEASE PRINT LEGIBLY]

Last Name _____ First Name _____ MI _____

Street Address _____

City, State, Zip Code _____

Home Phone _____ Cell Phone _____

Work Phone _____ E-mail _____

Are you under 18? _____ No _____ Male _____ Female _____

EMERGENCY CONTACT INFORMATION

Name _____ Relationship to You _____

Address _____

Home Phone _____ Cell Phone _____

ENROLLMENT INFORMATION

Please list the CVTS course(s) for which you are registering:

1. _____ 2. _____

3. _____ 4. _____

Signature _____ Date _____

FOR INTERNAL USE ONLY

Registration Fee \$ _____ Check # _____ Cash _____

MO# _____ CC _____

Registration Feedback Form

Thank you for registering for the CVTS class or workshop this semester. Please take a few moments to complete this registration evaluation so that we can make the process as convenient as possible.

On what day of the week did you register?

Sun. Mon. Tue. Wed. Thur. Fri.

Approximately how long (in minutes) did it take for you to register for classes?

0-5 5-10 10-15 15-20 20+

Did the registration process flow smoothly for you?

Yes ____ No ____ Comment: _____

CVTS Registration Staff was knowledgeable about the various courses offered.

True ____ False ____

Were your registration questions answered?

Yes ____ No ____ Comment: _____

According to the CVTS Code:

Love will guide our Interactions. Excellence will guide our work.

Please let us know if you did NOT experience *love* or *excellence* during your registration.

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Phone: 303.368.7108

Fax: 303.368.7106

E-mail: cwood@cvtsonline.org

Web: www.cvtsonline.org